

**PEJABAT TANAH DAN GALIAN NEGERI SELANGOR**

BORANG PENYERAHAN SURATCARA (*LANDED*)

**NAMA PENYERAH(PERSENDIRIAN) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAMA FIRMA GUAMAN : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**KOD FIRMA : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAMA WAKIL FIRMA : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**KOD WAKIL FIRMA : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMEL :**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NO. TELEFON :**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TARIKH : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* *Setiap suratcara / dokuman perserahan perlu disusun mengikut turutan / keutamaan seperti di bawah*
* *Denda Lewat Pendaftaran adalah gandaan fi pendaftaran, dan maksimum 5 kali / 15 bulan kelewatan dari tarikh suratcara Urusniaga*

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| **Bil** | **SURATCARA/ DOKUMEN SOKONGAN** | **(√)** | **FI PENDAFTARAN (RM)** | **KUANTITI** | **JUMLAH (RM)** | **PEJ.** |
| 1. | Hakmilik Asal |  | - |  | - |  |
| 2 | Salinan Bil Cukai:   1. Tanah 2. Taksiran |  | - |  | - |  |
| 3 | Kemasukan Kaveat Persendirian  + Notis Kaveat (Borang 19A) |  | **320.00** |  |  |  |
| 4 | Borang Tukar Nama (Borang 378) |  | **30.00** |  |  |  |
| 5 | Perletakhakkan Mahkamah / Perletakhakkan Berkanun |  | **100.00** |  |  |  |
| 6 | Tarikbalik Kaveat (Borang 19G) |  | **60.00** |  |  |  |
| 7 | Turun Milik Akibat Kematian  (Borang 51(O) |  | **50.00** |  |  |  |
| 8 | Perintah Pusaka Kecil  (Borang E/F/T) |  | **PERCUMA** |  |  |  |
| 9 | Pendaftaran Pemegang Amanah  (51 J) |  | **30.00** |  |  |  |
| 10 | Melepaskan Gadaian  (Borang 16N) |  | **50.00** |  |  |  |
| 11 | 11.1 Pindahmilik Tanah  (Borang 14A)   * 1. Surat Kebenaran (SK)  1. SK Pihak Berkuasa Negeri 2. SK Pengkeveat 3. Perintah Mahkamah 4. \_\_\_\_\_\_\_\_\_    1. Denda Lewat Pendaftaran |  | **Nilaian <RM50,000**  **=50.00**  **Nilaian RM50,001-RM200,000**  **=200.00**  **Nilaian RM200,001-RM500,000**  **=400.00**  **Nilaian RM500,001- RM1,000,000**  **=500.00**  **Nilaian >RM1,000,001**  **=1500.00**  **SK = 30.00** |  |  |  |
| 12 | 12.1. Perintah Jual Mahkamah (Borang 16F)  12.2. Denda Lewat  Pendaftaran |  | **Nilaian <RM50,000**  **= 50.00**  **Nilaian RM50,001-RM200,000**  **= 100.00**  **Nilaian RM200,001-RM500,000**  **=300.00**  **Nilaian RM500,001-RM1,000,000**  **=400.00**  **Nilaian >RM1000,001**  **=1000.00** |  |  |  |
| 13 | 13.1 Gadaian ( Borang 16A)   * 1. Surat Kebenaran (SK)  1. SK Pihak Berkuasa Negeri 2. SK Pengkeveat 3. Perintah Mahkamah 4. \_\_\_\_\_\_\_\_\_   12.4 Denda Lewat Pendaftaran |  | **100.00**  **SK = 30.00** |  |  |  |
| 14 | 14.1 Borang Pajakan Tanah  (Borang 15A /15B)  14.2 Surat Kebenaran  14.3 Denda Lewat Pendaftaran |  | **100.00**  **30.00** |  |  |  |
| 15 | Tenansi |  | **100.00** |  |  |  |
| 16 | Surat Amanah |  | **30.00** |  |  |  |
| 17 | Lain-lain Urusan /Dokuman  17.1 Surat Kuasa Wakil **(PA)**  Nyatakan urusan yg berkaitan dgn PA (cth : Urusan Gadaian)  i)  ii)  iii)  17.2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | **PA = 20.00** |  |  |  |
|  | **JUMLAH** |  |  |  |  |  |

COP FIRMA TANDATANGAN WAKIL FIRMA T.T. PEGAWAI KAUNTER

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